

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

STRATEGIC COMMISSIONING COMMITTEE - THURSDAY, 7 JUNE 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Urgent Business</u>	The Committee resolved: There were no items of urgent business.	N/A	
2.1	<u>Exempt Business</u>	The Committee resolved: in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 10.1, 10.2, 10.3, 10.4 and 10.5 so as to avoid disclosure of exempt information of the classes described in paragraphs 8 and 9 of Schedule 7(A) of the Act.	N/A	
3.1	<u>Declarations of Interest</u>	The Committee resolved: The following declaration was intimated at this stage: Councillor Yuill declared an interest in item 9.4 (Schoolhill Public Realm Enhancement) by virtue of him being a Council appointed member of Robert Gordon's College Board of Governors. He considered that the nature of his interest required him to leave the meeting for consideration of this item.	N/A	

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4.1	<u>Requests for Deputation</u>	<u>The Committee resolved:</u> There were no requests for deputation.	N/A	
5.1	<u>Minute of Previous Meeting of 30 April 2018</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.	Committee Services	A Swanson
6.1	<u>Committee Business Planner</u>	<u>The Committee resolved:</u> (i) to note that item 4 (Procurement workplans) and 7 (ESCo) had been delayed to the next meeting of the Committee on 13 September 2018; (ii) to agree to remove item 5 (Development of Models for Civic Leadership and Engagement) and to note that any future proposals would be presented to the appropriate Committee for consideration; (iii) to agree to remove item 6 (Construction Charter); (iv) to agree to remove items 9 and 10 (Review of Sports Organisations – Long Terms Future Viability and Sport Aberdeen Contract) and to note that both aspects would be reported as part of the report on the best way forward for sport in Aberdeen to be submitted to the Committee at its next meeting as per the Council decision; and (v) to otherwise note the content of the business planner.	Committee Services	A Swanson
7.1	<u>Notices of Motion</u>	<u>The Committee resolved:</u> There were no Notices of Motion	N/A	

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8.1	<u>Referrals</u>	<u>The Committee resolved:</u> There were no referrals	N/A	
9.1	<u>Customer and Citizen Engagement</u>	<u>The Committee resolved:</u> (i) to note the intention that a key principle of the commissioning approach would be the involvement of our citizens; (ii) to instruct the Director of Commissioning to undertake an audit and review of existing methods and activity of customer and citizen engagement and report back to the Committee with recommendations which:- <ul style="list-style-type: none"> • proposed a planned and co-ordinated approach to future engagement and consultation, ensuring that this meets the needs of both the Council and customers and citizens; • identified and spread best practice; • demonstrated how this would inform future commissioning. (iii) to instruct the Director of Commissioning to take forward a joint review, including Council, civic and partner representatives to explore civic representation and involvement, to address the questions detailed at paragraph 3.4.17 below.	Business Intelligence Unit	M Murchie
9.2	<u>Middlefield/Northfield Place-Making (3rd report)</u>	<u>The Committee resolved:</u> (i) to authorise the required procurement exercise(s) for improvements in, and around, Heathryfold Park and Auchmill	Corporate Landlord	S Booth/B Watson

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		<p>Wood, up to the value of the grant allocation from Scottish Natural Heritage; and</p> <p>(ii) to approve the required procurement exercise so as to facilitate the preparation of Active Travel plans for the schools within this Locality.</p>		
9.3	<p><u>Torry Heatnet Pilot Project (Torry Phase 1A)</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the appointment of Aberdeen Heat and Power to design, build and maintain this installation on behalf of the Council (with an estimated design and build contract value of £606,000, and with an estimated heat supply and maintenance contract value of £61,513 per annum) and delegates authority to the Head of Commercial and Procurement Services to enter into a legal agreement with Aberdeen Heat and Power Company Ltd for this;</p> <p>(ii) to approve the establishment of an agreement between the Council and Bon Accord Care, so that the Council becomes the heat supplier to Balnagask House (with an estimated heat supply and maintenance contract value of £14,150 per annum) and delegate authority to the Head of Commercial and Procurement Services to enter into a legal agreement with Bon Accord Care Ltd for this.</p>	<p>Corporate Landlord/ Head of Commercial and Procurement Services</p>	<p>S Booth/B Watson/C Innes</p>

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9.4	<u>Schoolhill Public Realm Enhancement</u>	<p>The Committee resolved:</p> <p>(i) to approve the Business Case and the budget for the proposed works;</p> <p>(ii) to delegate authority to the Chief Officer - Capital, following consultation with the Head of Commercial and Procurement Services, to procure the first stage public realm enhancement, including all necessary consents, licenses, orders and agreements for the area in front of Aberdeen Art Gallery subject to approval of the funding of £550,000 by the City Growth and Resources Committee on 19 June 2018;</p> <p>(iii) to delegate authority to the Chief Officer – Place to bring forward a comprehensive public realm enhancement design for the wider Schoolhill area as future stages of works and report to appropriate committees; and</p> <p>(iv) to instruct the Director of Resources to apply for appropriate external grant funding for design costs of £30,000.</p>	<p>Capital/ Head of Commercial and Procurement Services</p> <p>Place</p> <p>Resources</p>	<p>S Booth/S Davidson/C Innes</p> <p>G Beattie</p> <p>S Whyte</p>
9.5	<u>Joint Initiative for Vehicle Emissions (JIVE)</u>	<p>The Committee resolved:</p> <p>(i) to delegate authority to the Head of Commercial and Procurement Services to enter into a contract to purchase ten hydrogen fuel cell buses from the UK joint Hydrogen Fuel Cell Bus contract framework, subject to the Council entering into a commitment with a bus operator; and</p> <p>(ii) to instruct officers to identify the most</p>	<p>Corporate Landlord/ Head of Commercial and Procurement Services</p>	<p>S Booth/A Win/C Innes</p>

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		<p>economically advantageous option to procure a hydrogen supply and delegate authority to the Chief Officer – Capital, following consultation with the Chief Officer – Finance and the Head of Commercial and Procurement Services, to undertake a joint procurement process with Dundee City Council to appoint a supplier of hydrogen.</p>		
9.6	<p><u>Demolition of Torry Academy and Kincorth Academy</u></p>	<p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to approve the procurement business case including the estimated expenditure as outlined and instruct the Chief Officer – Corporate Landlord in consultation with the Head of Commercial and Procurement Services to enter into a competitive tendering process for the demolitions in accordance with the Council’s Procurement Regulations; and (ii) to request the Director of Resources to confirm the community access to facilities in the vicinity of the demolition site such as the playing fields and that this information be emailed to the four local members for that area. 	<p>Corporate Landlord/ Head of Commercial and Procurement Services</p> <p>Resources</p>	<p>S Booth/A Reid/C Innes</p> <p>S Whyte</p>
10.1	<p><u>Demolition of Torry Academy and Kincorth Academy - exempt appendix in relation to item 9.6 on the agenda</u></p>	<p>The Committee resolved: to note the content of the exempt appendix.</p>	<p>Corporate Landlord/ Head of Commercial and Procurement Services</p>	<p>S Booth/A Reid/C Innes</p>

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10.2	<u>CareFirst Contract Extension</u>	<p><u>The Committee resolved:</u></p> <p>(i) to delegate authority to the Head of Commercial and Procurement, to extend the CareFirst System maintenance and support agreement on an annual basis, ending 31 March 2020; and</p> <p>(ii) to approve the expenditure as detailed in the report per annum in respect of the extension.</p>	Integrated Children's and Family Services/ Head of Commercial and Procurement Services	G Gillespie Simpson/T
10.3	<u>Extension to Domestic Gas Servicing and Maintenance Contract</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the extension of the existing contract for gas servicing and maintenance of domestic boilers with the current contractor for a maximum period of two years;</p> <p>(ii) to approve the maximum total estimated expenditure for the extension as detailed in the report over the two years; and</p> <p>(iii) to request the Director of Resources to advise the Committee by way of email when the Corporate Management Team agreed to abandon the tender process for gas servicing and maintenance of domestic boilers and why this had not been reported to the Committee which had approved the tender process on 20 September 2017.</p>	Head of Commercial and Procurement Services Resources	C Innes S Whyte
10.4	<u>Occupational Health Provision</u>	<p><u>The Committee resolved:</u></p> <p>to delegate authority to the Head of Commercial and Procurement to conclude a contract with the successful bidder(s) for the</p>	Governance/ Head of Commercial and Procurement	F Bell/M Agnew/C Innes

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		<p>provision of occupational health services for an initial duration of 3 years, with the option to extend for a further period up to 24 months following completion of the current European Union (EU) tender process approved by the Finance, Policy and Resources Committee on 01 December 2017, up to the expenditure approved by the Finance, Policy and Resources Committee on 01 December 2017 owing to the committee cycles and procurement timeframes.</p>	Services	
10.5	<p><u>'Being Digital' Technology Procurement</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to delegate authority to the Chief Officer - Digital and Technology following consultation with the Head of Commercial and Procurement Services to procure the option as recommended in the Procurement Business Case at appendix 1 for the Content Management System (CMS)/Website before the current contract ends in March 2019, and to procure a new tactical solution for Community as there was no existing suitable solution within the Council as per the Procurement Business Case in Appendix 1, with a total cost of ownership of no more than the figure detailed in the report;</p> <p>(ii) to delegate authority to the Chief Officer - Digital and Technology following consultation with the Head of Commercial and Procurement Services to procure the option as</p>	Customer	S Robertson

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		<p>recommended in the Procurement Business Case at appendix 1 for the Customer Relationship Management (CRM) before the end of the current contract in October 2018 and to procure an additional functionality for Bookings, Workflow and Integration as per the Procurement Business Case in Appendix 1, with a total cost of ownership of no more than the figure detailed in the report; and</p> <p>(iii) to delegate authority to the Chief Officer - Digital and Technology following consultation with the Head of Commercial and Procurement Services to procure a new tactical solution for Master Data Management (MDM) as per the Procurement Business Case in Appendix 1 with a total cost of ownership of no more than the figure detailed in the report.</p>		

If you require any further information about this decision sheet, please contact Allison Swanson, tel 01224 522822 or email aswanson@aberdeencity.gov.uk